

BAND COUNCIL RESOLUTION
RESOLUTION DE CONSEIL DE BANDE

Chronological no. - N° consécutif
File reference no. - N° de référence du dossier

NOTE: The words "from our Band Funds" "capital" or "revenue", whichever is the case, must appear in all resolutions requesting expenditures from Band Funds.
NOTA: Les Mots "des fonds de notre bande" "capital" ou "revenu" selon le cas doivent paraître dans toutes les résolutions portant sur des dépenses a même les fonds des bandes.

					Cash free balance - Solde disponible	
The council of the Le conseil de		PEGUIS FIRST NATION			Capital account Compte capital	\$ _____
Date of duly convened meeting Date de l'assemblée dument convoquée	D-J	M	Y-A	Province	Revenue account Compte revenu	\$ _____
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**DO HEREBY RESOLVE:
DECIDE, PAR LES PRESENTES:**

WHEREAS: With the goal of improving governance within the Peguis First Nation, the mandate, roles, responsibilities and reporting relationships of each entity within the Peguis First Nation must be explicitly defined;

WHEREAS: "agency" means any board, tribunal, commission or committee of the Peguis First Nation or any corporate body controlled by the Peguis First Nation including a society or a corporation;

THEREFORE BE IT RESOLVED:

That the Chief and Council of the Peguis First Nation confirm the mandate, roles, responsibilities and reporting relationships of the following agencies as shown on the pages attached:

- Peguis Al-Care Treatment Centre Board
- Peguis Audit Committee
- Peguis Counselling & Resource Centre
- Peguis Development Corporation
- Peguis Early Childhood Committee o/a Peguis Free Spirits Child Care Centre
- Peguis Finance Committee
- Peguis First Nation Gaming Commission
- Peguis First Nation Housing Development Board
- Peguis First Nation School Board
- Peguis First Nation Training & Employment Board
- Peguis Justice Committee
- Peguis Lotteries
- Peguis Membership Committee
- Peguis Multiplex Community Committee
- Peguis Radio Station Board
- Peguis Redress Tribunal
- Peguis Seniors Centre Inc. Board
- Peguis Treaty Commission
- Peguis VLT Operations o/a Peguis Gaming

continued on next page

Quorum: Three (3)

Chief Glenn Hudson

Councillor Darlene Bird

Councillor Glen Cochrane

Councillor Glennis Sutherland

Councillor Mary Sutherland

FOR DEPARTMENTAL USE ONLY							
Expenditure	Authority (Indian Act Section)	Source of funds <input type="checkbox"/> Capital <input type="checkbox"/> Revenue		Expenditure	Authority (Indian Act Section)	Source of funds <input type="checkbox"/> Capital <input type="checkbox"/> Revenue	
Recommending officer Signature _____ Date _____			Recommending officer Signature _____ Date _____				
Approving officer Signature _____ Date _____			Approving officer Signature _____ Date _____				

Peguis AI-Care Treatment Centre Board

Mandate

- to provide treatment of the highest quality for alcohol and drug addiction to the Interlake Reserves Tribal Council communities.

Role

- to develop community awareness and to solicit community assistance in combating alcoholism and other addictions by providing a comprehensive counselling, referral, treatment, follow-up and rehabilitation program for alcohol and drug abuse;
- to support clients with essential physical and self-awareness; and
- to provide alternative life styles which do not require dependence on alcohol or chemical substances.

Responsibilities

- to assist the client in increasing his/her self-understanding;
- to assist the client in gaining knowledge of alcohol and other drugs by providing counselling to the client;
- to assist the client by providing a complete understanding of the physical, mental, social and spiritual aspects of alcoholism;
- to provide alternatives for personal and social behaviour options which do not require the use of alcohol and other drugs by creating social activities, maintaining a strong and consistent recreational force;
- to assist the client in spiritual development to help cope with personal problems;
- to assist the client by providing positive reinforcement to combat alcohol/drug abuse;
- to facilitate interpersonal relationships in marriage, family, employment and community contracts by promoting a sense of community among clients, welcoming collateral to participate in the program and participate in the activities provided at the Centre; and
- to assist the client with re-entry into the community with improved opportunities by enabling the client to deal with his/her problems; and providing a transitional phase to enable the client to deal with the community as an active and proactive member.

Reporting Relationships

- reports to the Peguis First Nation Council.

Peguis Audit Committee

Mandate

- provide oversight of financial reporting and disclosure.

Role

- provide the Peguis Finance Committee with independent and objective advice and guidance on the adequacy of the First Nation's control and accountability processes;
- advise on the internal and external audit plans and results; and
- comment on the adequacy of management's response to the audit recommendations.

Responsibilities

- overseeing the financial reporting and disclosure process.
- monitoring choice of accounting policies and principles.
- overseeing hiring, performance and independence of the external auditors.
- oversight of regulatory compliance, ethics, and whistleblower hotlines.
- monitoring the internal control process.
- overseeing the performance of the internal audit function.
- discussing risk management policies and practices with management.

Reporting Relationships

- reports to Peguis Finance Committee

Peguis Counselling & Resource Centre

Mandate

- to guide, teach, listen and encourage healing through a holistic perspective and approach; and
- to provide a safe and respectful place of healing.

Role

- to provide workshops and training programs for community and clients that is relevant and specific to their needs;
- to provide programming coming from a holistic perspective and approach of body, mind, spirit and emotion;
- to provide counselling and follow-up;
- to advocate for clients who are in need of services;
- to provide mediation services;
- to create a place of safety and respect for all clients and community members;
- to treat all clients with empathy and respect; and
- to protect our clients confidentiality;

Responsibilities

- to provide support and encouragement to clients in areas of counselling in one-on-one, group or family settings;
- to assist clients in regards to completion and filing of legal documentation to residential school programs, fine options and community service and Justice Canada;
- to provide workshop and training in areas such as anger management, bullying, relationships and conflict resolution;
- to provide networking and communication for Probation Services and the Fine Option Community Services;
- to provide of holistic educational and healing programs;
- to provide after-care services;
- to work with Youth and Seniors;
- to implement an Independent Assessment Process;
- to implement a Residential School Support Group and work with survivors of Residential Schools;
 - to advocate and liaison with clients in need of service;

Reporting Relationships

- reports to the Peguis First Nation Council.

Peguis Development Corporation

Mandate

- to create a solid economic base for Peguis by promoting, planning and developing economic growth through the provision of technical and financial support to gain self-sufficiency and independence.

Mission

- The PDC believes that a sound economic development strategy incorporates accessing state of the art technology, developing community human resources and the local labour market to its full potential by providing economic development services and employment to the Peguis community for the purpose of developing the community infrastructure.

Role

- to establish and operate an economic development program which will encourage, stimulate, promote and assist a wide range of business initiatives;
- to incorporate and facilitate the founding principles into the planning processes and activities of the economic development program;
- to establish and operate an economic development program which will encourage, stimulate, promote and assist a wide range of business initiatives; and
- to incorporate and facilitate the founding principles into the planning processes and activities of the economic development program.

Responsibilities

- to facilitating the delivery of business and management training programs to band and individual enterprises'
- to manage and operate for-profit businesses;
- to providing assistance to the Band and band members in assessing resources for local development and the opportunities that can be derived from them;
- to providing assistance to prospective entrepreneurs in business planning and in preparing funding proposals;
- to provide equity contributions to viable and productive economic development projects from the business contribution fund;
- to liaison with government departments to ensure coordinated service delivery and to ensure effective necessary service adjustments;
- to providing assistance to the Band to take advantage of programs available through various government and commercial organizations;
- to develop relationships with interdepartmental, private, government and industry partners.

Reporting Relationships

- reports to the Peguis First Nation Council.

Peguis Early Childhood Committee

operating
Peguis Free Spirits Child Care Centre

Mandate

- to provide a quality Early Childhood Program within a safe, nurturing and loving environment;
- to offer the best possible child care to our community; and
- to support the emotional, social, creative, cognitive and physical growth and development of children in an environment that fosters active learning, autonomy, freedom, multiculturalism and a sense of responsibility and order.

Role

- to promote the development of each child to their fullest potential intellectually, emotionally, socially, physically and spiritually;
- to encourage parents to become involved in all centre activities; and
- to observe and promote the Children's Bill of Rights:
 1. The right to be treated as an important human being, with unique feelings, ideas and desires.
 2. The right to a sense of security and belonging derived from a loving and nurturing environment which shelters them from harm.
 3. The right to be listened to when they speak.
 4. The right to grow and flourish in an atmosphere free of exploitation, abuse and neglect.
 5. The right to receive honest answers to questions they have about family and family relationships.
 6. The right to be a kid and to be insulated from the conflict and problems of adults.
 7. The right to inherit a better world.
 8. The right to influence the future.
 9. The right to privacy.
 10. The right to leisure and time to play.

Responsibilities

- to plan and implement activities to meet the physical, emotional, intellectual and social needs of the children in the program;
- to ensure the provision of nutritious snacks and lunches;
- to provide adequate equipment and activities;
- to ensure equipment and the facility are clean, well maintained and safe at all times;
- to provide weekly and monthly schedules of activities;
- to provide culturally appropriate programs and activities;
- to develop activities that introduce math and literacy concepts;
- to establish policies and procedures including acceptable disciplinary policies
- to support parental/guardian involvement in the centre.
- to be familiar with emergency procedures;
- to control and prevent infectious or communicable diseases;
- to cooperate with public health authorities in the investigation of cases and suspected cases, or outbreaks and suspected outbreaks of disease that may be associated with the child day care facility.

Reporting Relationships

- reports to the Peguis First Nation Council.

Peguis Finance Committee

Mandate

- provide financial oversight of Peguis First Nation.

Role

- monitoring the receipt of Peguis First Nation funds;
- monitoring the expenditure of Peguis First Nation funds;
- ensuring the maintenance of the financial records of the Peguis First Nation in accordance with generally accepted accounting principles as defined by the Canadian Institute of Chartered Accountants (CICA), and the reporting requirement of any funding arrangements approved by the Council;
- overseeing, reviewing in detail and approving the annual budget in accordance with the priorities and policies approved by the Council;
- submitting the annual budget to Chief and Council;
- overseeing the preparation of the annual audit of the Peguis First Nation;
- making recommendations to the Council on financial matters;
- attending to other matters relating to the financial affairs of the Peguis First Nation as directed by the Council;
- reviewing the implementation of the finance related policies carried out by the Chief Finance Officer;
- reviewing the funding agreements, salary schedules, travel rates, honorariums, and expenditure reports prepared and making recommendations to the Council with respect to such reviews; and
- establishing an Audit Committee.

Responsibilities

- consider all financial matters referred to them by Council;
- consult with Membership before making recommendations to Council;
- recommend such action by Council in relation to Band finances as they deem necessary;
- prepare amendments to the annual budget for the Peguis First Nation which shall be submitted to the Council for review and approval;
- oversee the financial records of the Peguis First Nation through the offices of the Chief Financial Officer and the senior managers of the Peguis First Nation Administration;
- establish the financial administration system of the Peguis First Nation and may prescribe the form and content of the financial records to be used; and
- develops policies and procedures for its meetings and activities which shall take effect upon approval by the Council.

Reporting Relationships

- reports to Council but has considerable autonomy

Peguis Gaming Commission

Mandate

- to purchase bingo cards for use by the Peguis Treaty Commission.

Role

- to purchase bingo cards for use by the Peguis Treaty Commission.

Responsibilities

- to purchase bingo cards for use by the Peguis Treaty Commission.

Reporting Relationships

- reports to the Peguis First Nation Council; and
- to the Manitoba Gaming Control Commission.

Peguis Housing Development Board

Mandate

- to provide safe, adequate, appropriate and affordable housing to each Peguis First Nation citizen;
- to recognize the importance of housing to the health, well-being and dignity of the First Nation as a whole; and
- to manage, maintain and supervise on reserve housing projects in accordance with the Peguis First Nation Housing Policy.

Role

- to make policy regarding any aspect of housing;
- to provide the essential needs of housing and shelter to the members and citizens of Peguis;
- to update the community housing plan;
- to revise and implement local housing policies and programs;
- to improve community housing conditions;
- to oversee construction and renovations activities and plans;
- to identify links between housing and community infrastructure;
- to train members in the area of housing construction and maintenance; and
- to develop and maintain a five year projection of the First Nation's resource plan.

Responsibilities

- to implement the Peguis First Nation Housing Policy and Procedures;
- to ensure that basic policies are executed in a uniform manner, while at the same time allowing sufficient latitude to deal with unique local situations;
- to ensure all new housing construction is located in accordance with the First Nation's existing infrastructure and residential areas; and
- to ensure all materials and construction techniques meet National Building Code standards;

Reporting Relationships

- reports to the Peguis First Nation Council.

Peguis School Board

Mandate

- The Peguis First Nation has delegated matters related to Band Controlled Education to the Peguis Band Education Authority (referred to as the Peguis School Board, the School Board or the Board) through a Band Council Resolution.
- As an extension of the Peguis First Nation, the Board possesses the right and responsibility to manage and operate the following programs:
 - 1) School Board Administration
 - 2) Education Finance
 - 3) Peguis School Board Partnerships with Financial Institutions
 - 4) Education Transportation
 - 5) Peguis Transportation Centre
 - 6) Peguis Central School
 - 7) Peguis Central School Administration
 - 8) Peguis School Board Professional Staff
 - 9) Peguis Central School Educational Assistant Staff
 - 10) Peguis Central School Special Education
 - 11) Peguis School Board Operations & Maintenance
 - 12) Peguis School Board Major and Minor Capital
 - 13) Winnipeg Education Office
 - 14) Post Secondary Education
 - 15) Peguis Adult Education Programs
 - 16) Peguis Community Based Programs
 - 17) Peguis Community Library
 - 18) Partnerships with other Peguis First Nation departments
 - 19) Any other education matters
- The Board has exclusive right to manage and operate the above programs and that the employment, the assignment, the direction and the determination of employment status of all Peguis Education's work force is vested exclusively in the Board.

Role

- to direct, control and evaluate the development and administration of the education services for the Peguis First Nation;
- to formulate policies which establish the direction to be taken by the organization, elementary, secondary, post-secondary, alternative, adult education operations and programs and student academic records systems;
- to oversee the management of the academic and related activities of the Peguis Central School and other community-based educational programming; and
- the management of the post-secondary applications, approval and registration activities and student academic records systems.

Responsibilities

Human Resources

- to advise Superintendent and Executive Director;
- to direct activities of staff and others engaged in compiling information on courses, schedules and requirements for admission and graduation;
- to allocate materials, human and financial resources to implement organizational policies and programs;
- to establish financial and administrative controls;
- to formulate and approve promotional campaigns;
- to approve overall personnel planning;
- to select middle managers, directors and other executive staff;
- to represent the organization or delegate representation to act on behalf of the organization in official functions;
- to interview and hire staff; and
- to establish objectives for the organization or institution and formulate or approve policies and programs.

Budget

- to plan, administer and control budgets for projects, programs, support services and equipment; and
- to control and evaluate the application, acceptance, approval and registration activities for post-secondary students;

Planning

- to participate in the development of education policy by providing advice to the administration;
- to direct the development of new departmental units and establish procedures to meet the objectives;

- to direct and advise policy researchers or program officers conducting research, preparing documents or administering programs for elementary and secondary school systems;
- to direct the development of new departmental units and establish procedures to meet the objectives;
- to direct, control and evaluate academic revisions and additions;
- to approve scheduling of courses;
- to direct, through subordinate staff, activities such as research and curriculum development; and
- to review registration and success/failure statistics and consult with administration to develop registration policies.

Reporting Relationships

- To the community by way of election.

Peguis First Nation Training & Employment Board

Mandate

- to provide resources that address labour market challenges and barriers.
- to promote increased career opportunities - both on and off reserve - for Peguis community members.
- to develop, co-ordinate and deliver training and development services and programs;
- to operate in a manner consistent with the Aboriginal Human Resource Development Strategy (AHRDS);

Role

- to provide resources that address labour market challenges and barriers;
- to provide training and employment programs and services offered to the Peguis Community and band members regardless of residency within Canada;
- to coordinate and develop support aimed at achieving and maintaining a consistent approach for delivery of employment and training programs;
- to ensure that access to training and employment for PFNTE clients including women, youth and disabled are appropriate and equitable through the sharing of information; and

Responsibilities

- to provide employment and training services to band members;
- to administer the training and employment contribution programs;
- to advocate for higher quality training and increasing access for programs and services for Peguis First Nations clients with a goal of achieving equitable employment and participation in the labour force;
- to support the training and employment interests of the PFNTE clients at the regional, provincial and national level; and
- to provide professional development opportunities for communities and organizations.

Reporting Relationships

- reports to the Peguis First Nation Council; and
- to Aboriginal Human Resource Development Strategy (AHRDS).

Peguis Governance Committee

Mandate

- to oversee and lead a community process on reforms and development of governance;
- based on community consultation ,
- to make recommendations to Council on such reforms as the Committee deems appropriate for good governance.

Role

- to oversee and guide reforms and development of governance and government for the Peguis First Nation
- to oversee a process of community consultation respecting governance reforms and development;
- to discuss, identify and recommend reforms in governance that will promote and strengthen good government for citizens wherever they may live and work;
- to develop and execute a communications strategy on governance for the community that will include the following elements:
 - i elders, women, youth and off-reserve citizens
 - ii newsletter, web site and radio;
- to lead education and awareness of governance and reforms among citizens and other groups as determined by the committee.

Responsibilities

- to gather and review models of governance in other First Nation communities to determine their relevance to the community governance reform process; and
- to develop governance documents through consensus and present these documents to the Council of the Peguis First Nation for their consideration and ratification.

Reporting Relationships

- reports to the Peguis First Nation Council.

Peguis Justice Committee

Mandate

Role

Responsibilities

Reporting Relationships

- reports to the Peguis First Nation Council.

Peguis Lotteries

Mandate

- to purchase, control and distribute "649" and lottery tickets.

Role

- to purchase, control and distribute "649" and lottery tickets.

Responsibilities

- to purchase, control and distribute "649" and lottery tickets. and
- to operate laundromat.

Reporting Relationships

- reports to the Peguis First Nation Council. and
- to the Manitoba Gaming Control Commission;

Peguis Membership Committee

Mandate

- to review and recommend to Chief and Council membership applicants; and
- to make recommendations on revisions to the Band Membership Code.

Role

- to ensure that all membership applicants are dealt with in a timely manner;
- to ensure that all membership applicants are dealt with in a non bias manner;
- to provide education and awareness to community members with respect to the community approval process and attend Community approved processes i.e.: Elections, Referendums, Band Meetings and Internal Votes; and
- to work with the membership office advisory staff.

Role Advisory

- to maintain the Peguis First Nation Membership List whose role is to assist applicants in filling in the membership application form designed for Peguis First Nation;
- to provide the membership approval process to membership applicants to Peguis First Nation;
- to meet monthly and review all membership application;
- to assess eligibility and submit recommended members to Council for a formal recommendation of approval;
- to prepare documentation for final approval by Peguis First Nation Chief and Council;
- to mail out notice of membership approval to all applicants or a notice of the status of their application;
- to enter new members into electronic database maintained by Peguis First Nation;
- to secure membership files in the membership office;
- to ensure all information is privacy protected;

Responsibilities

- to forward to Council any/all recommendations pertaining to the membership approval process;
- to consult with community members from time to time relating to the Band Membership Code; and
- to review and forward any policy change recommendations to Peguis Chief & Council.

Reporting Relationships

- reports to Chief & Council all recommendations with respect to the community membership approval process by a quorum of (6) from (10) committee members; and
- a quorum of Council have final signing approval for all membership applicants recommended by the membership committee as per the Band Membership Code.

Peguis Multiplex Committee

Mandate

- act as Community Champion for the Peguis First Nation Multiplex Project;

Role

- represent the user needs of the sports and recreation community in Peguis;

Responsibilities

- identify specific local community needs and anticipated demand that will be placed on the proposed Peguis Multiplex;
- provide input to 'specialists' in the needs assessment and concept design phase of the building;
- act as a reviewing body for designers/architects/builders at key milestones stages; and
- act as a representing body to Chief and Council on the delivery of the Multiplex building for the community.
- to obtain the best facility possible with the resources available; and
- to ensure operation and maintenance costs will be as low as possible;

Reporting Relationships

- reports to the Peguis membership and Peguis First Nation Council.

Peguis Radio Station Board

Mandate

- to provide quality programming of music, news, weather and notice of community events, to the people of Peguis First Nation and surrounding communities.

Role

- to provide an enjoyable and eclectic variety of music and programming to the members of Peguis First Nation and surrounding communities;
- to incorporate a wide range of programming that informs, enlightens and entertains the citizens of the Peguis First Nation which addresses the needs as well as the preferences of the community; and
- to preserve and transmit the cultural of Peguis First Nation; and
- to provide a diverse range of services meeting community needs in ways that are not met by other sectors.

Responsibilities

- to promote the active participation of the community in the process of creating news, information, entertainment and culturally relevant material, with an emphasis on local issues and concerns;
- to improve the quality of the community's cultural life; and
- to manage the station so that it is self-sufficient;

Reporting Relationships

- reports to the Peguis First Nation Council.

Peguis Redress Tribunal

Mandate

- Based on the traditions and values of the community of Peguis, the Peguis Redress Tribunal provides a process for members of Peguis to appeal decisions or actions taken by the Peguis First Nation employees in which a citizen feels he or she was unfairly or unjustly treated in respect of, or omitted from, being considered for jobs, education opportunities, housing allocations and other First Nation programs, services and Nation entitlements and benefits.

Role

- to be guided by the seven teachings of the community - Honesty, Humility, Respect, Love, Bravery, Truth and Wisdom;
- to provide a method of resolution of a complaint against actions of Peguis First Nation employees;
- to act as mediator between complainant and employee; and
- to act as a judicial authority.

Responsibilities

- to attempt resolution of the complaint through discussion between complainant and employee;
- to listen to both complainant and employee;
- to render a decision on the complaint;

Reporting Relationships

- Tribunal reports to their conscience.

Peguis Seniors Centre Inc. Board

Mandate

- to lead the development of strategies and policies to promote and enhance the well-being and self-reliance of Peguis First Nation Elders and Seniors;

Role

- to serve the need of Peguis First Nation people, particularly seniors;
- to create awareness of Native culture and history;
- to promote health and welfare and educational need of the community's seniors;
- to provide a safe and culturally sensitive facility for recreational and social activities for seniors; and
- to promote active participation in programs and services.

Responsibilities

- to provide a place for the Senior Citizens to meet and enjoy the companionship of others.
- to provide facilities for recreation and other activities of interest to Seniors.
- to encourage Seniors to actively participate in the programs provided by the Society and to contribute their ideas.

Reporting Relationships

- reports to the Peguis First Nation Council.

Peguis Gaming Commission

Mandate

- to operate the Peguis Bingo

Role

- to provide a bingo experience in a socially responsible manner in strict accordance with the Manitoba Gaming Control Commission Agreement ; and
- to operate the break-open tickets;

Responsibilities

- to operate the Peguis Bingo

Reporting Relationship

- reports to the Peguis First Nation Council and
- to the Manitoba Gaming Control Commission;

Peguis VLT Operations o/a Peguis Gaming Commission

Mandate

- to provide a gaming experience in a socially responsible manner in strict accordance with the Manitoba Gaming Control Commission Agreement ; and
- To generate benefits to Peguis First Nation in a manner that is fair, ethical, and respectful of all.

Role

- to ensure that all gambling activities operate legally in a manner that is fair and transparent;
- to provide entertaining and culturally appropriate activities throughout the year; and
- to contribute to these activities through VLT net revenues;

Responsibilities

- to operate a 60 machine VLT hall;
- to operate and maintain the Peguis Recreation Centre, the Peguis VLT Hall, the Peguis Community Centre and the Peguis Laundromat;
- to operate and manage the Peguis Recreation Program;
- to run band events including the Winter Carnival, Treaty Days, dances and feasts;
- to control gambling activities and prevent gambling abuse;
- to provide a wide range of recreational activities for all members and age groups through a funding program. and
- to run recreational activities including hockey, baseball and soccer;

Reporting Relationships

- reports to the Peguis First Nation Council; and
- to the Manitoba Gaming Control Commission.